






	A	B	C	D	E	F	G	H	I
1	Jefferson County SWCD 2021-2022 Annual Plan of Work								
2	 To provide local leadership, education, motivation, and assistance to the citizens of Jefferson County for responsible, efficient stewardship of our soil and water resources."								
3	Goals/Objectives/Strategies/Projects				Start	End	Status	Staff	Complete
4	Goal A: Improve Water Quality and Quantity Related to Irrigation Water Management								
5	Promote efficient irrigation water usage that prevents soil erosion, controls pesticide and nutrient leaching and irrigation runoff.								
6	#4	a.	Partner and collaborate with stakeholders, agencies and organizations including NUID, NRCS, Jefferson County, OWEB, FSA, Middle Deschutes Watershed Council, Wy'East RC&D; other area Watersheds etc. to coordinate and facilitate natural resource agreements, work group participation and round table discussions.		7/1/2021	6/30/2022	Active	All Staff	
7	#2	b.	Provided technical assistance to landowners including site visits, conservation planning, designing projects, grant writing, implementing conservation practices, compliance visits with ODA, and project management/inspection/verification.		7/1/2021	6/30/2022	Active	Staci/Ellen	
8	#2	c.	Continue to work with Landowners on the Rattlesnake Canyon and Campbell Creek on tailwater issues and the Agency Plains Runoff Areas including Campbell Creek, etc. Use OWEB Agency Plains Grant to accomplish. Also begin work on Culver Area/Feather Drive for eventual Lateral Piping.		7/1/2021	6/30/2022	Active	Staci/Lisa/Ally/Breck	
9	#2	e.	Continue soil and water monitoring for turbidity monitoring in Mud Springs, Campbell Creek and Culver Drain as needed based on data collected to reach goals identified in ODA Focus Area Action Plan.		7/1/2021	6/30/2022	Active	Lisa/Ally	
10		f.	Carry out monitoring tasks for the DEQ Pesticide Stewardship Program for Mudsprings, Campbell Creek and Culver Drain.		7/1/2021	6/30/2022	Active	Lisa/Ally	
11	#2	g.	Work with Landowners on potential Juniper Cut projects in both the Trout and Willow Creek Watersheds		7/1/2021	6/30/2022	Active	Adam/Ally	
12	#2	h.	Continue to write Small Grants through the OWEB Small Grant Program		7/1/2021	6/30/2022	Active	Staci/Lisa/Ally/Breck	
13	Goal B: Water Quality & Conservation Projects/Outreach/Technical Assistance								

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14	Promote District Conservation Projects								
15	#2	a.	Assist landowners with soils info or GIS mapping etc. as needed. Assist landowners with EQIP applications and certified farm plans that result in funding for improved Water Quality/Quantity and assist landowners with OWEB small grant applications.		7/1/2021	6/30/2022	Active	Lisa/Ellen	
16	#2	b.	Facilitate tours of conservation practices implemented and planned		7/1/2021	6/30/2022	Active	SWCD	
17	#1	c.	Participate in Farm Fair, and other Natural Resource Committees/Groups		7/1/2021	6/30/2022	Active	SWCD	
18	ODA Strategic Implementation Area/Focus Area.								
19			1	Implement Landowner Outreach in SIA - Campbell Creek Watershed	7/1/2021	6/30/2022	Active	Staci/Lisa/Ally/Ellen	
20	F		2	Implement Projects in the SIA - Campbell Creek Watershed	7/1/2021	6/30/2022	Active	Staci/Lisa/Ally/Ellen	
21	F		3	Provide Quantitative results to ODA	7/1/2021	6/30/2022	Active	Staci/Lisa/Ally/Ellen	
22	Goal C: EQIP								
23	Work with partners on existing contracts and future contracts								
24	#2	a.	Assist NUID and landowners with grant or program funding applications for implementation and on farm plans.		7/1/2021	6/30/2022	Active	Staci/Lisa	
25	#2	b.	Identify projects for Agency Plains projects. Provide technical field services and assist with funding assistance if requested.		7/1/2021	6/30/2022	Active	Staci/Lisa	
26	#2	c.	Write 3 Small Grants for improved water quality and water quantity in both Willow Creek and Trout Creek Watersheds.		7/1/2021	6/30/2022	Active	Staci/Lisa	
27	Goal D: NRCS Assistance								
28	Work with NRCS on existing contracts and future contracts								

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29			a.	Assist landowners with soil or GIS mapping as needed. Assist landowners with NRCS EQIP applications and certified farm plans that may result in funding for improved water quality and quantity.	7/1/2021	6/30/2022	Active	Lisa/Breck	
30			b.	Assist with conservation questions for natural resource concerns	7/1/2021	6/30/2022	Active	Lisa/Breck	
31			c.	NRCS Training as requested	7/1/2021	6/30/2022	Active	Lisa/Breck	
32			d.	Provide NRCS with assistance for yearly Local Work Group Meeting	7/1/2021	6/30/2022	Active	Staci	
33			e.	NRCS CIS Monitoring & Reporting	7/1/2021	6/30/2022	Active	All Staff	
34	Goal E: Trout Creek Watershed								
35	Improve Hydrologic Function in Trout Creek Watershed								
36			a.	Manage and Administer Projects - Manage Project	7/1/2021	6/30/2022	Active	Adam/Staci	
37			b.	Produce Environmental Compliance Documentation - Environmental Documentation for Project	7/1/2021	6/30/2022	Active	Adam	
38			c.	Identify Potential Habitat Projects and Seek Cost-Share	7/1/2021	6/30/2022	Active	Adam/Staci	
39			d.	Produce Design Specifications for Foley Creek Habitat Improvement	7/1/2021	6/30/2022	Active	Adam	
40			e.	Trout Creek Noxious Weed Program	7/1/2021	6/30/2022	Active	Adam	
41			f.	Little Trout Creek Channel Habitat Improvement Project Implementation	7/1/2021	6/30/2022	Active	Adam	
42			g.	Beaver Creek Watershed Improvement OWEB Grant Implementation	7/1/2021	6/30/2022	Active	Adam	
43			h.	Calf Gulch Juniper Removal OWEB Grant Implementation	7/1/2021	6/30/2022	Active	Adam	
44			i.	Watershed Coordination and Assistance with ODFW-Trout Creek Project	7/1/2021	6/30/2022	Active	Adam	
45			j.	Produce Annual Report for 4/1/18 - 3/31/19	7/1/2021	6/30/2022	Active	Adam	
46			k.	Produce Quarterly Status Reports	7/1/2021	6/30/2022	Active	Adam	
47			l.	Hydrologic Restoration for Steelhead in Jefferson County - CIS monitoring	7/1/2021	6/30/2022	Active	Adam/Ally	
48									
49	Trout Creek Monitoring								

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50			a.	Assist ODFW with Steelhead Spawning Surveys and Smolt Trapping	7/1/2021	6/30/2022	Active	Adam	
51			b.	Annual project site visits/evaluations and photo points	7/1/2021	6/30/2022	Active	Adam	
52			c.	GPS survey past stream restoration project sites after high water events	7/1/2021	6/30/2022	Active	Adam	
53									
54	CREP Program								
55			a.	6 CREP Contracts	7/1/2021	6/30/2022	Active	Lisa	
56			b.	15 Events/Outreach Activities	7/1/2021	6/30/2022	Active	Lisa	
57			c.	6 Miles of Stream into CREP	7/1/2021	6/30/2022	Active	Lisa	
58			d.	Acres of Habitat to be Assessed as Needed	7/1/2021	6/30/2022	Active	Lisa	
59			e.	75 Acres of Riparian Habitat to be enrolled	7/1/2021	6/30/2022	Active	Lisa	
60	Goal F: Middle Deschutes Watershed Council Support								
61	Provide Middle Deschutes Watershed Council Technical And Administrative Support								
62			a.	Provide technical assistance to on the ground projects	7/1/2021	6/30/2022	Active	Ally	
63			b.	Provide administrative support for Small Grant Projects	7/1/2021	6/30/2022	Active	Staci	
64			c.	Manage Small Grant Team/Requirements/Functions	7/1/2021	6/30/2022	Active	Staci	
65			d.	Assist with Education Natural Resource Programs in Jefferson County	7/1/2021	6/30/2022	Active	Ally	
66			e.	Act as Fiscal Administrator for Council	7/1/2021	6/30/2022	Active	Staci	
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70									
71	Goal G: District Operations								
72	Marketing Jefferson County SWCD.								

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73			Effectively market Jefferson SWCD projects to targeted audiences to increase community support for our mission.						
74	#1	a.	Maintain District web or blog site. Display information, news, create community, share alternatives to donating money, and showcase benefits of Jefferson SWCD programs.		7/1/2021	6/30/2022	Active	Lisa	
75	#1	b.	Show and market the results and outcomes that Jefferson SWCD achieves thru Annual Report.		7/1/2021	6/30/2022	Active	Staci/Lisa	
76	#1	c.	Flyers, Brochures and News Releases. Distribute Rural Living Handbooks as needed.		7/1/2021	6/30/2022	Active	Staci	
77	#7	d.	Participate Groups or Natural Resource Committees or Groups that align with the District Mission in Jefferson County.		7/1/2021	6/30/2022	Active	Staci	
78	#1	f.	News articles locally		7/1/2021	6/30/2022	Active	Staci/Lisa/Ally	
79	Internal Operations								
80			Manage programs and projects to accomplish Jefferson County vision and mission by achieving measurable outcomes.						
81	#8	a.	Maintain Strategic Area Plan 2015 - 2022 (SIA is focused on Campbell Creek Watershed)		7/1/2021	6/30/2022	Active	Staci	
82	#8	b.	Annually update Annual Plan of Work based on Jefferson SWCD Strategic Area Plan.		7/1/2021	6/30/2022	Active	Staci/Lisa	
83	#8	c.	Update as needed Board Policies and Procedures		7/1/2021	6/30/2022	Active	Staci	
84	#8	d.	Continue to manage Jefferson County SWCD financial affairs consistent with Accepted Accounting Principals and ODA Requirements		7/1/2021	6/30/2022	Active	Staci	
85	#8	f.	Conduct annual financial audit or review		7/1/2021	6/30/2022	Active	Staci	